



Great Lakes Region Pony Club

2023 Eventing Rally

**Supported by Huron Valley, Orchard Hill and
Cedar Ridge Equestrian Center Pony Clubs**

We cordially invite you to the 2023 Great Lakes Region Eventing Rally. This packet contains all entry forms and information pertaining to this rally. Please read the enclosed information carefully and make sure that all necessary forms are included.

We look forward to seeing you at the rally!

Rally Date	Saturday, May 20 – Sunday, May 21, 2023 Competitor and Vet Box Briefings on Saturday, May 20 along with a Competitor Party All competition phases (dressage, stadium, and XC) will take place on Sunday, May 21 (one-day rally format)
Location	Revel Run, 555 S. Dancer Road, Chelsea, MI 48118
Closing Date	Monday, May 1, 2023 - Please enter early if you can. (Opening Monday, April 10, 2023)
Email	Vicers2@glrponyclub.org for questions or if planning to attend
Rally Fees	\$50 per Member \$25 per Stable Manager \$20/competitor late fee if postmarked after May 1, 2023 or horse and division changes \$40 per night/per horse Brookside Stabling Option ** Pony Clubbers only **
Entry/Payment	Entry and Payment will occur via Wufoo https://vicersglrponyclub.wufoo.com/forms/z12gk9bj0f6dwhj/
Organizer	Wendy Willford Cell: 734-646-2514 Email: rs@glrponyclub.org
Secretary	Amy Koepke Cell: 260-341-5275 Email: vicers2@glrponyclub.org

CHAMPIONSHIPS QUALIFIERS: If you completed your championships intention form for Eventing, assume you are going to qualify. The RS will meet with your parents at the end of the rally while you are packing up.



General Rally Information

Eligibility	<ul style="list-style-type: none"> All Pony Club members in good standing may participate. Club, GLR and national dues paid in full. The DC/CA is responsible for determining eligibility and safety of members in his/her club.
Teams	<ul style="list-style-type: none"> Consists of 3 or 4 riding members and a Stable Manager. Mixed rating teams are recommended. Each team must have a captain. Each team is required to have a Stable Manager primarily for safety due to tying to the trailers. Exceptions for older/more experienced teams may be petitioned to the Organizer. Stable Managers are required for teams at Championships. Each team must have an official chaperone. Teams can have a coach (can be shared by more than one team), a coach is NOT required. If your club does not have enough participants to form a full team, you may contact other clubs, or inform the Rally Secretary, who may be able to help you form a Scramble team.
Mounts	<ul style="list-style-type: none"> All mounts (mares and geldings only) must be 5 years of age or older at the time of the rally unless clubber is a C rating or above rider. Mounts must be able to be tied or stand in a trailer all day and be appropriate for member to manage on the ground and under saddle.
Entries	<ul style="list-style-type: none"> Entries are due via Wufoo link on MAY 1, 2023 https://vicersglrponyclub.wufoo.com/forms/z12gk9bj0f6dwhj/ To enter you will need to following: Team name or Scramble and Team members, signed chaperone form(s), and signed coaching form(s), payment for team, coggins and health cert (if required for out of state travel). \$20/competitor late fee if entered after May 1, 2023
Rules	<ul style="list-style-type: none"> Horse Management for the rally will be run in accordance with the USPC Horse Management Handbook and Competition Rules for 2023 and any addenda. The Eventing Rally will be run in accordance with the USPC Eventing Rulebook 2023 and all addenda.
Stabling	<ul style="list-style-type: none"> Limited Stabling available at Revel Run \$120 per night. First come first serve according to Blue Horse Entries. Another Stabling option is available for Pony Clubbers only at Brookside in South Lyon for \$40 per night. Be prepared to use trailers for tack at the rally. Typical tack area at one-day rally could be a trailer dressing room or empty horse area of trailer, bed of pickup truck or canopy area. Feed rooms are not required because it is not an overnight, on grounds rally trailer wherever you are stabled.
Medical Armband OR Wrist Band	<ul style="list-style-type: none"> Each competitor (including Stable Managers) must wear a Medical Armband containing an original, signed USPC or USEA Medical Card OR Medical Wrist Band in accordance to USPC policy 0128, effective 1/1/15. It is the responsibility of the competitor to ensure the Medical Armband/Wrist Band contains current and correct information.
Lodging	<ul style="list-style-type: none"> Chelsea, Dexter, and Ann Arbor have plenty of options as well as Air B&B can also be searched in the local area.
Horse Changes	<ul style="list-style-type: none"> Any horse or level changes must go through the secretary; \$20 rally fee for changes will apply.
Cancellations/ Refunds	<ul style="list-style-type: none"> Doctor or Vet note required for refund.
Meals	<ul style="list-style-type: none"> Meals are not included in the entry fee. Parents and Chaperones are encouraged to pack coolers for team tack rooms.
Farrier/Vet	<ul style="list-style-type: none"> Will be on call during the rally. All services are to be paid at the time of service; payment is the responsibility of the horse/pony owner. Phone numbers will be available in the horse trial secretary tent.
Volunteers	<ul style="list-style-type: none"> Each team must provide 1 volunteer for each competitor. Horse knowledge is not required to volunteer. Volunteers may be minors. Typically, most over the age of 12 can be helpful. Use good judgement when volunteering younger people and note that the person is a minor on the entry as they need to function independently and in a timely manner.



2023 Great Lakes Region Eventing Rally



TENTATIVE SCHEDULE

Becky Smith, CHMJ

Saturday, May 20

1:00 pm	Competitors can come to grounds to for HT packet. Stadium and XC open for course walks.
2:00-4:00 pm	Competitors can get rally packets. Chaperone/Captain/SM can check in for team. Set-up of team tack areas permitted within designated "Rally Area." Preview trailer area set-up. Parents can assist with unloading until Rally Opening.
3:00 pm	Competitor Briefing and Vet Box Briefing
5:30-7 pm	Competitor Party / BBQ at the patio by the dressage rings (Tentative)

Sunday, May 21 (all times tentative & approximate)

5:30 am	Haul-in to designated rally trailer parking area begins; check-in (Chaperone/Captain/SM can check in for team). Finish set-up of team tack areas (parents can assist with unloading until Rally Opening).
6:30 am	Rally Opening
7:00 am	Turnout Inspections begin (or one-hour before first ride)
7:15 am	Coach's briefing at rally tent
7:30 am	Volunteer briefing at rally tent immediately following coach's briefing
8:00 am	Dressage begins
8:00 am	Course walks optional
9:00 am	First checks begin (initial safety checks at stall or trailer)
10:00 am	Sign up required for equipment checks
10:15 am	XC Jump Judge Briefing at Revel Run Show Office (RV onsite)
11:30 am	Stadium rides begin
11:45 am	XC immediately following Stadium (Vet Box required following completion of all XC rounds)
12:30 pm	Required equipment checks begin
3:30 pm	Rides completed; competitors may begin packing; no parents until Rally Closing.
4:00 pm	Turnbacks and Horse "Jogs" Inspections as Educational Opportunity for all (RIC/CHMJ)
5:00 pm	Rally Awards (HT awards at show secretary tent upon completion of each division)
5:30 pm	Rally Closing. Parents may assist. Departure (all horse and competitor departures must check out with HM or RIC).

Upon arrival, follow the direction of the volunteer coordinating the pony club designated parking. Be sure to let the volunteer know if you have additional team members coming so an additional trailer spot is saved.

Notes regarding schedule:

- **Chaperone and captain can check entire team in.**
- Times should be regarded as approximate. Packets handed out at rally check-in will specify the final schedule.
- All riders should bring helmets to the initial briefing for inspection.
- Turnbacks for each rider/horse should occur within one hour of the final ride of the day on Sunday.
- Competitors must be on grounds for the entire time their teammates are competing (including horse management); someone else may take the horse(s) home when they are finished and released for the day and with the approval of the CHMJ.

NO PARENTS ALLOWED IN THE PONY CLUB COMPETITION AREA.



2023 Great Lakes Region Eventing Rally

LEVELS OF COMPETITION

Championships qualifiers are required to be a certain age for levels, please refer to Gold Book for all qualification details, this chart is provided for your reference.

You may compete in any division regardless of age if you are the appropriate certification if you are NOT a championships qualifier.

Level	Age for champs qualifiers	Certification	Fence Height
Grasshopper	n/a	D-1 Trad and up	Max 2'
Starter	n/a	D-2 Trad and up	2'3" and has a water and ditch option
Beginner Novice	12 yrs or older	C-1 Trad/HSE and up	2'7"
Novice	12 yrs or older	C-1 Trad/HSE and up	2'11"
Training	13 yrs or older	C-1 Trad/HSE and up	3'3"
Modified	13 yrs or older	C-1 Trad/HSE and up	3'5"

- This rally should not be the first competition at a higher level. Competitors should enter a level in which they are safe, competent and comfortable (as per qualifying/non-qualifying requirements).
- Competitor's horse management expectations are judged at their HM rating as of the rally entry closing date.
- Competitors may enter two horses for the rally with approval of DC and Organizer. Competitors will be required to have only one turnout inspection.
- Dressage Tests will follow Horse Trial Entry – be prepared to perform 2022 USEF Test A for all levels at this competition and 2022 USEF Test B at Championships.

Awards

- Ribbons to all competitors for Overall and Horse Management.

Facility Rules

Dogs MUST be leashed. Clean up after your own pet. No pets near the arenas or horses at the trailers for the safety of the competitors.

**Warm up and longeing in designated areas only. Longeing according to USPC HM handbook.
(Must sign up with CHMJ at the rally tent)**

2023 Great Lakes Region Eventing Rally

CLUB/CENTER CHECKLIST

Please double-check all forms to ensure they are completed correctly and all forms are signed before entering the Wufoo site. All entries and forms must be printed, signed and uploaded to Wufoo and entries do not save so enter the site when you have all your documents. All entries and payments must be made prior to the closing date to avoid late fee of **\$20/competitor**. Wufoo will accept debit, credit card or Paypal.

Revel Run Horse Trial entries should be submitted as soon as possible after the opening date in order to ensure entry is accepted.

Per Team/Individual:

1. Review all Riders and Riding Levels for Eventing Rally with your DC prior to signing team up.
2. One (1) Club Designee will enter all team members with Team Name into Wufoo. For Scramble teams enter Scramble for Team Name.
<https://vicersglrponyclub.wufoo.com/forms/z12gk9bj0f6dwhj/>
3. Enter all Members Names, Ages, Horses Names and Parent Contact Info Rally. Will need Birthdays, Parent Contact (or clubber if 18) email and phone numbers for Rally information.
4. Complete and upload Chaperone Form

<https://www.ponyclub.org/ContentDocs/Volunteers/RallyOrg/Chaperone%20Form%202020.pdf>
5. Complete and upload Coaching Form
<https://www.ponyclub.org/ContentDocs/Champs/EVCoachingGuidelines.pdf>
6. Consent to Rally with minors: If teams have members over 18 years of age this consent must be signed. (1 needed per junior member).
<https://www.ponyclub.org/ContentDocs/Champs/JR.SR%20Rally%20Team%20Formation%20Form.pdf>
7. 18-year-old and older- Emergency contact form- 1 needed per each team member over 18. (see last page of rally entry packet / wufoo)
8. Collect and Upload Coggins for each horse on the team.
9. List of volunteers from each club. You will need Name, Email and phone number for volunteer.
Required: 1 volunteer per each competitor. Everyone will be assigned a job.
10. Complete second entry for Revel Run Team Trial for each individual competitor by closing date.

Fees: ☐ Completed Club/Center Checklist including Fee Calculation below

☐ Payment will be collected on Wufoo site- You can pay via Paypal, debit or credit card.

Fee Calculation

Rider/mount combinations entering rally	x	\$50	
Late Entry (per competitor) if entered after May 1, 2023.	x	\$20	
Stable Managers per team	x	\$25	
Brookside Stabling (\$40 per night)	x	\$40	



2023 Great Lakes Region Eventing Rally

REQUIRED FOR WUFOO ENTRY

Club(s):	
Team Name:	
Chaperone:	
Coach:	

Competitor Name	Age as of 1/1/2023	Pony Club	HM Cert.	Division	2023 Champs Qualifying	Horse Name (matches coggins) <i>Send Coggins for each</i>
*						
				Stable Manager		

*** denotes captain**

Use the following Division abbreviations:

GR – Grasshopper	STR – Starter	BN – Beginner Novice	N – Novice	TNG -- Training	M - Modified
------------------	---------------	----------------------	------------	-----------------	--------------

2023 Great Lakes Region Eventing Rally

Volunteer Job Descriptions

Scale of 1-5 is from least to most experience/skill.

Job Title	Job Length	Experience Level (1-5)	Skill Level (1-5)	Full Description
AHMJ*	All Day	3-5	3-5	Supervise, evaluate and assist riders in the barns; AHMJ's must work well with each other and competitors; must be willing to work with horses and be physically able to work the entire rally; Review HM rules prior to rally and have prior HM training; Appropriate dress; compensated with food.
Warm Up Arena Steward*	Half day	2	3	Assist Riders into the ring; monitor schedule and rider order to "push" them into the gate keeper at the ring (in order, in correct ring); watch schedule and rider order to answer rider schedule questions; Observe for safe warm up behavior to report to HM or TD if problems.
Gate Keeper*	Half day	2	3	Monitor order of go and ride schedule to keep riders in order and on time; may communicate with judges if need to go out of order; work with ring steward to keep riders in order.
Scoring assistant	All day,	3	5	Receive, sort and input all scores into scoring database; Assist scoring chief in troubleshooting and producing final scores; must be detail-oriented.
XC Jump Judges*	Sunday	1	2-3	XC Jump will be assigned. Jump judge briefing at HT tent. Limited experience needed. Will be required to remain at jump until assignment completed. It is recommended to bring chair/sunscreen/water. All day jump judges will be provided lunch.
Ring Crew*	Sporadically throughout rally	1	1	Must be physically able to lift awkward or heavy equipment to facilitate grounds crew in changing of rings.
Score Runner	Throughout day	1	1	Pick up score sheets from judges to bring to scoring; must be tactful in moving through show grounds and approaching judges.

* Requires horse footwear. Closed toe shoes, over ankle.

Complete and upload The Emergency Contact Form for riders over the age of 18.

2023 Great Lakes Region Eventing Rally

Part 1 – RULES FOR RALLIES

A10: **Emergency Contact Form**

for USPC Members Above the Age of Majority



The age of majority is the threshold of adulthood in law. As USPC Members above the age of majority are adults in the eyes of the law and therefore responsible for themselves, USPC does not require a “Chaperone” for these members at Competitions. USPC does require that members above the age of majority submit emergency contact information for each competition. Age of majority vary per state.

USPC Member _____ Age _____ State of Residence _____

Competition Name _____

Competition Date _____

Emergency Contact Name _____

Emergency Contact Relationship to Competitor _____

Emergency Contact Home Phone Number _____

Emergency Contact Cell Phone number _____